

**DOVER RECREATION COMMISSION
REGULAR MEETING
THURSDAY – September 18, 2008 – 7PM**

****MINUTES ****

CALL TO ORDER:

Chairman Thomas J. Iwicki will call the meeting to order at 7:08pm as follows:

“In compliance with the Open Public Meeting Laws, I do hereby announce that adequate notice of this meeting has been provided by publication of the Annual Meeting Schedule in the local newspaper and copy sent to the Town Administrator.”

ROLL CALL:

Present: Tom Iwicki, Jessica Reymundo, Robin Foster, Carolyn Blackman, Peter Gori, and Alice Gilbert.
Absent: Victor Rodriguez, Denise Ridner & Luis Acevedo.
Also Present: Nancy Hagerich, Senior Citizen’s Committee

Chairman Iwicki to ask for motion to suspend regular order of the meeting and open the meeting to the Public.

MOTION: To suspend the regular order of the meeting and open it to the public made by Commissioner Jessica Reymundo.
SECONDED BY: Commissioner Robin Foster.
ALL IN FAVOR **MOTION CARRIED.**

PUBLIC PORTION

Senior Citizen’s Report

Nancy Hagerich gave a report on the progress of the senior’s program. She asked the Recreation Commissioners to consider increasing the senior’s funding for a trip to the Jefferson House next year. She said they could be transported on a school bus, which would be less expensive and the day would include lunch and a boat ride around Lake Hopatcong.

Nancy Hagerich discussed possibly giving a donation to the Moose Lodge for use of their building. Commissioner’s agreed that it would be a good thing to do. Nancy will see how much funding is left in the senior account and if any is left over she can write them a check and get reimbursed for it.

Senior Citizen’s Christmas party will be held on Tuesday, December 16, 2008 at the Moose Lodge at 2:00pm.

MOTION: To close Public Portion of the meeting and return to the Regular Order of the meeting was made by Jessica Reymundo.
SECONDED BY: Thomas Iwicki
ALL IN FAVOR **MOTION CARRIED.**

Chairman Iwicki reviewed the following applications with the Commissioners:

Use of Facility Applications

The following applications have been submitted for use of Town property:

- 1) Sean Bullock, Dover High School Athletic Director has applied for use of **King II, King III& King IV** from **March 1, 2009 thru June 15, 2009**, Mondays thru Fridays from 3:00pm to 5:30pm and Saturdays from 9:00am to 12:30pm for **Softball** practice and games.
- 2) Sean Bullock, Dover High School Athletic Director has applied for use of **King Field (Soccer Field)** for Dover Middle School Soccer Practice & games from **Sept 19, 2008 thru October 30, 2008, Mondays thru Fridays, from 3:00pm to 5:30pm.**

- 3) Sean Bullock, Dover High School Athletic Director has applied for use of **new turf field at Crescent Field**, Mondays thru Fridays from 3:00pm to 5:30pm from September 19, 2008 thru October 30, 2008 for Dover Middle School soccer practice and games.

MOTION: To approve the above applications submitted by the Board of Education was made by Commissioner Jessica Reymundo.

SECONDED BY: Commissioner Robin Foster.

ALL IN FAVOR MOTION CARRIED

The following applications have been submitted for your approval to go to the Board of Education for use of school facilities:

- 1) Scott Mack of Dover Youth Recreation Basketball has requested use of **North Dover School Gym** on Mondays, Tuesdays, Wednesdays & Thursdays from November 17, 2008 thru March 12, 2009 from 6:00pm to 9:00pm for basketball practice & games.
- 2) Scott Mack of Dover Youth Recreation Basketball has requested use of **Academy Street School Gym** on Mondays, Tuesdays, Wednesdays & Thursdays from November 17, 2008 thru March 12, 2009 from 6:00pm to 9:00pm for basketball practice & games
- 3) Scott Mack of Dover Youth Recreation Basketball has requested use of **East Dover School Gym** from November 18, 2008 thru March 14, 2009 on Tuesdays, Wednesdays & Thursdays from 6:00pm to 9:00pm and Saturdays from 9:00am to 2:00pm.

Committee Reports:

Luis Acevedo was to report on the parks, however due to water main break, he was not able to make it to the meeting. The commissioners suspended this portion of the meeting due to his absence.

Old Business

Summer Program - A letter was submitted by Ben Park & Michael Scarneo regarding some possible changes for next year. They agreed that an Orientation Session for parents would be beneficial to the program. They would like to see the hours extended and changed from 8:30am to at least 4:00pm. They were in favor of a sign in and out policy for parents, however there is a problem implementing it with children who arrive and depart in taxi cabs. Due to increased responsibilities, they would like to see more staff training. They would also like a review of salaries for 2009. Currently, the salaries do not commensurate with experience. Chairman Iwicki asked Alice to setup a meeting with Ben to answer any questions.

2009 Fireworks -

Alice spoke with Fire Official Marty Reynolds and he has determined that it is feasible to move the fireworks to the High School area. He explained two scenarios, one where the fireworks would be set off in the back corner of the DHS Baseball field. This could happen only if the office building at Fed Ex is not constructed. In this scenario, the size of the shells could be increased but only for this year. As soon as the building is constructed the size would have to be reduced. The other scenario is to fire them from the back corner of King Field and would only allow the same size shells we currently have. In his opinion, the traffic would equally be a problem because the streets are much smaller and would quickly become congested. Commissioners discussed the scenarios at length and were in agreement to keep the fireworks at the current locations. Chairman Iwicki asked Alice to compose a letter to the Mayor and Board stating that based on Marty Reynold's explanation of the scenarios for the fireworks display, the Commission would like the display to remain at Hamilton Field this summer. Any necessary arrangements for police and fire traffic and safety need to be made ahead of time to avoid any problems the night of the display.

Old Business

Sr. Citizen Picnic – was a great success thanks to all who helped including Commissioners Foster and Blackman. Next year we need to tell Picnics Unlimited to bring extra tomatoes, onions & pickles.

Commissioner Blackman said we need to monitor the juice and water, only one per senior. They were putting them in their pocket books and bags.

Upcoming Events

Halloween Costume Contest will be held at JFK Park on **Wednesday, Oct. 29, 2008 at 6:00pm.**

(Rain Location : Sacred Heart Parish). Judges will be Peter Gori and Robin Foster. Need to find two more before Oct 29th.

Halloween Fun Run will be held on **Monday, October 27, 2008** with rain date of Monday, November 3, 2008 at the Dover High School Parking lot. Registration will take place from 3:00pm to 4:00pm.

The race will begin at 4:00pm. Mr. Leister has asked for 250 candy bags for the runners. Last year we gave them 200, and they ran out.

Holiday Tree Lighting Ceremony will be held at JFK Park on Tuesday, Dec. 2, 2008 w/ Rain Date of Wed, Dec. 3, 2008.

Sport Programs

Bowling – Commissioner Carolyn Blackman reported that Rockaway Lanes has provided flyers for the Fall Bowling Program, which will be distributed through the schools.

Dover Youth Recreation Basketball –Signups will be held at Hamilton Field on Wednesday and Thursday, October 8th & 9th and October 15 & 16th from 5:30pm to 8:00pm. Registration fee is \$50.00 which includes uniform, trophy and pizza party at end of season.

Dover Midget Football – Commissioner Gori reported so far the program is going well. He expressed concern about the concrete cornered end zone at Hamilton Field. He would like to see the town do something to fix it.

MINUTES Chairman Iwicki asked for approval of August 7, 2008 minutes and if there were any deletions, additions, or corrections?

MOTION: To approve the Minutes, as written, was made by Commissioner Jessica Reymundo.

SECONDED BY: Commissioner Robin Foster.

ALL IN FAVOR MOTION CARRIED.

Voucher List

Vendor	Description of Items	P.O #	Amount
Sea-Land	Foam cups for soup at Sr. Picnic & Hot Chocolate – Halloween	08-02044	\$ 51.70
Nancy Hagerich	Senior Program Expenses July	08-02049	\$ 44.22
S&S Worldwide	Halloween Costume Contest items	08-01818	\$ 477.12
Michael Scarneo	Mileage Reimbursement – Use of Personal Vehicle	08-02050	\$ 255.86
Schutt Reconditioning	Football Equipment & Helmets	08-01828	\$4,494.75
Kevin McArdle	Tropical Storm – deposit 2009 Fireworks Entertainment	08-01629	\$ 300.00
Cathy McCall	Refund for Dorney park trip	08-01865	\$ 140.00
Rutgers University	Safety clinic packets	08-01793	\$ 510.00
Sunset Tours	Cape Cod Trip -final payment	08-01900	\$ 1924.00

S&S Worldwide	Senior Picnic Items	08-01690	\$ 189.23
Ben Park	Mileage Reimbursement – use of Personal Vehicle	08-01943	\$ 43.69
Joseph Scarneo	Fingerprinting Reimbursement	08-02103	\$ 71.25
Dover Board of Education	Use Of DHS Gym – Coaches Basketball Game – custodian fee	08-02137	<u>\$330.00</u>
		Total	\$ \$8,831.82

MOTION: To approve the voucher list made by Commissioner Jessica Reymundo.
SECONDED BY: Commissioner Robin Foster.
ALL IN FAVOR MOTION CARRIED.

Chairman Iwicki reviewed the following Correspondence with Commissioners:

Sent:

- 1) Thank you letters from Summer Program to speakers for programs.
- 2) Thank you letters for Senior Picnic donations.
- 3) Notice to Commissioners advising of Sept. Meeting date and change of October meeting to October 9, 2008.

Received

- 1) Letter from Dover Board of Education requesting Mr. Iwicki & Mrs. Gilbert to attend a meeting on **October 21, 2008 at 6:00pm** at the Dover High School Board Conference room to plan for the 2008-09 school year. Two other commissioners may attend if any are available. (Commissioner Jessica Reymundo & Commissioner Peter Gori will attend).
- 2) Letter from Municipal Alliance requesting Alice attend a meeting on September 25, 2008 at 6:30pm in Town Hall. A report must be given on any activities year to date and plans for or next year for the Teen Program. – Chairman Iwicki was to attend and give report for Alice, however due to conflict of interest, he asked for another Commissioner to give the report. Carolyn Blackman said she will make the report.

New Business:

- 1) A member of this Board has asked Mayor Dodd for special mailboxes at Town Hall for the Recreation Commissioners. Alice Gilbert explained that having a mailbox means no items will be sent in the mail - any correspondence will be put in a mail box at Town Hall and Commissioners will be required to come to Town Hall to pick it up prior to the meeting. After a short discussion, a roll call vote on the mailboxes was taken as follows:

Roll Call

Noes: Chairman Iwicki, Commissioner Reymundo, Commissioner Foster, Commissioner Blackman, and Commissioner Gori

Yes: None

A memo will be sent to Marge Verga, Town Clerk advising her the Commissioners do not want mailboxes, and prefer to receive mail by email, with exception of Denise Ridner who does not have email.

- 2) Alice informed the Commissioners that the Hope House “Share the Hope Walk for Your Cause” will be held on Saturday October 4, 2008. The walk steps off at 11:00am beginning and ending at the Hope House (19-21 Belmont Ave). The Town of Dover is sponsoring walkers. If you would like to walk, please call **Lisa Newkirk in Administration at (973)366-2200x112 by September 25, 2008 and ask her to put you on the list.** There is no need to solicit donations because the Town is sponsoring walkers.

Anything else:

Chairman Iwicki would like Luis Acevedo to pull out the sound system and have it checked out before the next event, which is Halloween.

****Next Recreation Commission meeting will be held on Thursday, October 9, 2008, rescheduled due to scheduling conflict. Notice was sent to newspapers announcing the change.**

Respectfully submitted,

Alice Gilbert

Dover Recreation Office